



Summer 2024 Teen Leader Volunteer Application

This application must be filled out completely. Incomplete applications will not be considered.

A. Applicant Information

First Name: _____ Last Name: _____

Address: _____ City:* _____ Zip: _____

*Must live in Novi or attend a Novi School to be eligible for this position.

Phone: (_____) _____ - _____ Email: _____

School: _____ Current Grade** : _____ Graduating Year: _____

**Must be 14 years or older to be eligible for this position.

Preferred Work Hours (select all that apply):

- Mornings (10am-1pm)
- Afternoons (1-4pm, 2-5pm or 3-6pm)
- Evenings (4-7pm or 5-8pm)
- Weekends (shifts vary)

Are you planning on taking Summer School classes?

- Yes
- No

Are there any dates and times when you will be unavailable (examples include activities, sports, vacations, and weekly time commitments)?

Are you able to commit to a minimum of 100 hours between June 3 and August 31?

- Yes
- No

B. Essay Questions

Please help us get to know you by answering the following questions.

1. Why are you interested in being a Summer 2024 Teen Leader Volunteer at the Novi Public Library?

2. What skills do you possess that will make you successful in this volunteer position?

3. Tell us about your job and/or volunteer experience in the community.

4. What does great customer service look like to you?

5. Is there anything else you would like us to know as we consider your application?

C. Parent/Guardian Emergency Contact Information

I give permission for my son/daughter, _____, to apply for and participate as a Summer Teen Leader Volunteer at the Novi Public Library if appointed.

Parent/Guardian Name (print): _____

Parent/legal guardian (signature): _____

Phone: (_____) _____ - _____ Email: _____

Date: _____

D. Agreement and Signature

I have read through the volunteer job posting description and understand the responsibilities involved in being a Summer Teen Leader Volunteer at the Novi Public Library.

Applicant signature: _____

Date: _____

Application required to be considered for this position.

Send to Lindsay Gojcay, Youth and Teen Services Supervisor
Novi Public Library
45255 W. Ten Mile Road
Novi, MI 48375
Email: lgojcay@novilibrary.org

Deadline: Open until filled.