

MEMORANDUM



TO: PETER AUGER, CITY MANAGER
FROM: JEFF MUCK, DIRECTOR, PARKS, RECREATION,
AND CULTURAL SERVICES
SUBJECT: HISTORICAL COMMISSION RESOURCE MANAGEMENT PLAN
DATE: MAY 19, 2016

Parks, Recreation and Cultural Services (PRCS) has completed the process to achieve Commission for Accreditation of Parks and Recreation Agencies (CAPRA) accreditation through the National Recreation and Park Association (NRPA). Final notification of accreditation will be made at the NRPA annual conference and trade show in St. Louis, MO from Oct. 5-8, 2016.

One of the 151 standards of accreditation is the development and implementation of Historical and Cultural Resource Management Plans. The standard states: Historical and cultural plans include an inventory of historical, cultural resources and strategies for how they will be managed. These resources may be addressed as part of the jurisdiction's comprehensive plan or the agency's parks and recreation system master plan.

A draft of the plan was presented to the Historical Commission on March 2, 2016, with an overview of the PRCS CAPRA accreditation process and requirements. Historical Commission Members were asked to provide input and develop a final version of the plan. At the April 27, 2016, general meeting for the Novi Historical Commission, the Commission approved a Resource Management Plan that details the responsibilities of the Historical Commission as it relates to responsibilities, historical resources, research, planning and projects.

PRCS is grateful for Library Director Julie Farkas, Librarian Betty Lang and the Historical Commission Members for their assistance in development and approval of the plan. The Novi Historical Commission Resource Management Plan will be added to the documentation provided as part of CAPRA accreditation. The final version of the plan is attached.

Cc. Julie Farkas, Library Director