



**CITY OF NOVI LIBRARY BOARD  
Goal Setting Session  
June 1, 2016**

**Call to Order and Roll Call**

The Goal Setting Session meeting was held at the Novi Public Library, 45255 W. Ten Mile Road, Novi, MI 48375 in the Board Room and was called to order at 5:05 p.m.

**Library Board**

Craig Messerknecht, President  
Tara Michener, Vice President  
Melissa Agosta, Treasurer  
Ramesh Verma, Secretary  
William Lawler, Board Member; Absent/Excused  
Doreen Poupard, Board Member  
Geoffrey Wood, Board Member

**Library Staff**

Julie Farkas, Director  
Marcia Dominick, Administrative Assistant

**Guest**

Anne Seuryneck, Attorney, Foster Swift Collins & Smith, PC

Director Farkas introduced guest speaker, Anne Seuryneck, an attorney for Foster Swift Collins & Smith, P.C., who discussed the *Top Ten Issues Every Library Trustee Should Know*. Ms. Seuryneck presented a PowerPoint highlighting the top ten issues and answered questions brought to her by the Board of Trustees.

Issue #1 – Authority  
Issue #2 – Role of Board Member  
Issue #3 – Friends of the Library  
Issue #4 – Know the OMA  
Issue #5 – Know the FOIA  
Issue #6 – Follow your Own Rules  
Issue #7 – Understanding the Role of Policy Maker  
Issue #8 – Understand Library Privacy Laws  
Issue #9 – Getting Along  
Issue #10 - Officers

At the conclusion of Ms. Seuryneck's presentation, a break was taken at 6:45 p.m.

Resumption of Goal Setting Session – 7 p.m.

Director Farkas provided the 6 Strategic Objectives for 2013-2018, which were approved at the Strategic Planning Session in November 2012:

1. Match the needs of the community with the facility(ies) and library's logistical resources (Ex: existing building, outreach, collections, storage space, future expansion)
2. Fuel Novi community's passion for reading, personal growth and learning
3. Increase the Novi community's knowledge of and access the library's collections, services and building
4. Encourage the Novi community to embrace and participate in the library's programming, cultural learning and service opportunities.
5. Foster an organizational culture of innovation
6. Empower the Novi community to be effective consumers and producers of information

The Board evaluated each of the current 2015-2016 Goals for retention, elimination or amending.

During the discussion regarding the present 2015-2016 Goals, the Trustees decided to eliminate Goal #3 – Continue a high level of awareness for Library Board member representation, ambassadors and engagement in Novi and the greater library community.

The Trustees decided to eliminate Goal #6 – Utilize efficient and increased fundraising opportunities for our community to continue to support the growth of the Library's services, collections, programs and technology.

2016-2017 Goals:

1. Maintain excellent customer service in all facets of the library's operations, Board functions, and community involvement.
2. Balance the needs of the community with fiscal responsibility and reduce the deficit spending.
3. Provide quality and diverse services, materials, programs and technology.
4. Promote the Library in Novi's residential and business communities and provide outreach to non-library users.
5. Ensure that the Library maintains policies and planning strategies that promote safe, efficient, productive and enjoyable experiences for patrons and staff.

The 2016-2017 Goals will be brought to the June 15, 2016 Library Board meeting for approval. Once approved, the Library staff will then create their department goals based on the approved Goals.

**Adjourn**

The meeting adjourned at 8:10 p.m.



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Ramesh Verma, Secretary

**June 15, 2016**

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Date