



# Novi Public Library Adult Volunteer Application (18 years of age and older)

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Phone (home or cell) \_\_\_\_\_

E-mail address \_\_\_\_\_

I am seeking this volunteer position to:

- \_\_\_\_\_ Fulfill court-ordered Community Service
- \_\_\_\_\_ Program presenter (program) \_\_\_\_\_
- \_\_\_\_\_ Become a regular volunteer
- \_\_\_\_\_ Local History Room
- \_\_\_\_\_ Friends of the Library (Book Nook, book sorting, events)
- \_\_\_\_\_ Welcome Desk Ambassador
- \_\_\_\_\_ Other \_\_\_\_\_  
(explain)

Do you have a specific number of hours to fill? No \_\_\_\_\_ Yes \_\_\_\_\_ (# of hours)

Do you have a deadline for completion of this position? No \_\_\_\_\_ Yes \_\_\_\_\_ (date)

Do you have any physical or health restrictions? No \_\_\_\_\_ Yes \_\_\_\_\_ (If yes, please specify)  
\_\_\_\_\_

The area(s) in which I have experience and/or would like to volunteer my time:

- \_\_\_\_\_ General clerical
- \_\_\_\_\_ Mailings
- \_\_\_\_\_ Computer work (list areas of expertise) \_\_\_\_\_
- \_\_\_\_\_ Shelf reading
- \_\_\_\_\_ Materials processing
- \_\_\_\_\_ Library maintenance (gardening, yard work, light cleaning)
- \_\_\_\_\_ Past library work experience \_\_\_\_\_
- \_\_\_\_\_ Special skill(s) \_\_\_\_\_

I am available: (from what time to what time)

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

All volunteers/program presenters must complete a background check and have it approved prior to volunteering at the Novi Public Library.