

Friends of the Novi Library
Minutes of the Board of Directors
September 13, 2017

Call to Order – 4:00 p.m.

Present: Carol Hoffman, Marilyn Amberger, Sandy Butler, Carol Bauer, Evelyn Cadicamo, Sue Johnson, Vicky McLean, Carol Neumann. (9-0).

Absent: Evelyn Young

Late Arrival: Lin Rose. Library Liaison, Marcia Dominick.

Minutes of Meeting - August 19, 2017. A few minor corrections were made to these Minutes and penciled in. Those Minutes were accepted as corrected. Motion made by Marilyn, seconded by Sue. Motion carried 9-0.

Treasurer's Report – Marilyn Amberger. Motion for Acceptance of Treasurer's Report made by Vicky, seconded by Carol Bauer. Motion carried 9-0.

Income	\$5,574.07	CF CD	\$10,197.19
Expenses	<u>13,669.28</u>	CF Checking	7,845.84
Overflow	-7,283.48	Vibe Checking	878.05
		<u>Vibe Savings</u>	<u>10,616.47</u>
		Total	29,537.55
		<u>Start up Fund</u>	<u>100.00</u>
		Total Cash Amt.	\$29,637.55

Reports:

A. Library Liaison – Marcia Dominick. - No Report.

Discussion re tablecloths and the need for signage on the table. As the logos are so similar for the Library and for the Friends, we need to distinguish between the two. Need signage to be put out indicating that this particular activity was “brought to you by the Friends.....” and having this prominently placed for all to see.

B Promotion Committee - Vicky McLean

1. Committee decided to have a first, second, and third place for the winners. People will choose from the appropriate shelf depending on whether they are selecting for first, second or third prize items. Kathy Mutch will continue to get more coverage for us in the Novi News.
2. Consideration should be given to giving each winner a Friends' membership.
3. Diversity Day – to be discussed under President's Corner..
4. Suggestion re having a mailing to existing Friends members encouraging them to bring in a new member and they would then be entered into a drawing.

C. Book Nook – Carol Hoffman

- a. Took in over \$2,000. last month.
- b. The kids things literally “flew” off the table. International items went quickly, as did the vintage books.
- c. We are currently selling CDs. There will hopefully be six people that will be trained and learn how to sell what we have. We need more people working in the Nook but there seems to be some difficulty finding slots. When the new sheet comes out, current workers quickly fill in the shifts that work for them, leaving the other volunteers to take times not to their liking.

D. Membership - Sue Johnson

Discussion regarding when and how people will renew their memberships. Our ‘gala’ usually brings in a few; receiving an expiration notice also prompts a few more renewals. This year the only invitations going out will be to current Friends members. If their membership has expired in September they will get an invitation with “please renew” note stating to do so before the “gala.”

E. Fall Event - Lin Rose

Lin brought us up to date on sponsors as well as donor restaurants. Hunter Pasteur Homes and O’Brien-Sullivan have each contributed \$500. Flagstaff has contributed \$100. It was thought that this activity would allow the library to pretty much break even on expenses. Lin felt with the Flagstaff donation we would be able to earmark that money to help defray the cost of paper goods, etc. Lin also gave us a more current list of the businesses that have donated to the cost of this event.

Lin further informed us that Ascension Brewery will volunteer a bartender; that we would probably have to buy wine (probably from Costco); that she has been in touch with Cal Stone re music for the evening, but that has not been finalized as yet. She was thinking of a three piece combo, “jazzy type”

Discussion turned to putting together a donor list as well as the items gathered for the silent auction. We talked about the bids for the auction and the increments utilized in setting the price. We also discussed bid sheets and the format to be used.

Carol Hoffman, Carol Neumann and Sandy Butler will be addressing labels on Monday, September 18th at Noon.

F. President’s Corner:

Board Meetings in November, 2017 through March 2018 will meet at 4:00 p.m. rather than the usual 7:00 p.m. In order for there to be a quorum please come to the next meeting prepared to let the Board know any dates

that you will not be available during the next few months. We will resume our normal times, namely, 7:00 p.m. beginning in April, 2018.

We only awarded one \$500. scholarship this year and we have had a request to use the remaining \$500. to replace the Library's old Christmas tree. Motion was made and carried to do just that. Carol Bauer made the motion and it was seconded by Marilyn. Motion carried 10-0.

Diversity Day Table on October 3rd. Need four people to work this. Vicky will contact Gale Ford to see if she is available.

October 7 and 8 – Tollgate Pumpkinfest – they need people to do face painting. It is a Saturday and Sunday and there is a sign-up sheet for those that are available to work. Let Marcia know if you are interested.

Author Live Luncheon at Fox Run. This luncheon is on October 11, 2017 at 11:30 a.m. It is a buffet luncheon and it is one of the activities that this Library does sponsor. Space is still available.

October 12th FOML Workshop. - It is a good program...The topics covered are timely but in view of all the other activities that we have going on, it may not be feasible to have anyone attend.

There is a road trip to Grand Rapids coming up and there are still two seats available.

Community Reads – November 10th. The Library will be selling books at this event. Please check on availability. Norm and Evelyn Young are usually in attendance.

Announcements: Sue Johnson

We applied to the Detroit Metro Book and Author Fund for the Elaine Urban Award for Libraries. We submitted our funding plan for the Business Resource Center. Julie will review our application and submit it on Friday September 15th, 2017. The grant is in the amount of \$1,000. Here's hoping we win as it would be a big help towards the Resource Center!!!

Having finished all items on the Agenda, business was concluded at 5:25 p.m. Motion was made by Sue and seconded by Vicky to adjourn. Motion was carried 10-0.

Respectfully submitted.

Evelyn Cadicamo
Secretary