



# Policy Manual

## PUBLIC

### P9: Food

- No food is allowed on the second floor of the Library.
- No food or drink is allowed in the Local History Room.
- No food or uncovered drink is allowed around the computers or in the study rooms.
- Drinks are limited to those in closed containers such as covered cups, pop cans, or water bottles.
- Food is limited to snack or wrapped items that are consumed individually.
- No group meals, open plates of food, or delivery of food to the Library is allowed, except for scheduled group events in the meeting rooms.
- Patrons are expected to clean up after themselves, discarding trash in appropriate containers and notifying staff immediately of any spills.

The Library is aware that reaction of individuals to food allergies may result in serious medical conditions and reminds all persons with food allergies that:

- From time to time, food is served during library programs and activities.
- Persons with food allergies are responsible for monitoring food served by the library.
- Responsibility for monitoring minors rests with the parent/guardian/caregiver.

The Library will attempt to make available a list of ingredients for food served at library programs. The Library does not monitor food brought in by outside groups.

The café is a separate business entity of the Library. Questions/concerns pertaining to food items must be directed to the café owner. The Library is not responsible for items sold and consumed from the café.

Approved: February 16, 2011; Amended: June 22, 2017

Signed:

Craig Messerknecht  
President  
Novi Public Library Board of Trustees