



Agenda

Novi Public Library Board of Trustees

Thursday, February 12, 2026

at 7:00 p.m.

Location: City of Novi, Council Chambers

Mission: Cultivate Learning, Inspire Creativity, Foster Inclusivity

DEI Statement (Approved November 20, 2024): The Novi Public Library is committed to ensuring that every Novi community member, library guest, Board of Trustee member, library staff and volunteer, is treated with dignity and respect. Discrimination, bigotry and racism will not be tolerated. The Board and staff are dedicated to promoting diversity, equity and inclusion in order to create a comfortable, safe and supportive library environment for all.

Call to Order by Vice President, Kat Dooley

Pledge of Allegiance

Roll Call by Secretary, Karla Halvangis

Trustees: Bartlett, Burke, Crawford, Dooley, Gawalapu, Halvangis and Sturing

Student Representatives: Not filled at this time

Approval of Agenda.....1-3

Consent Agenda

- | | |
|--|-------|
| 1. Approve Minutes of: January 8, 2026 –Regular Board Meeting..... | 4-10 |
| 2. Approve Minutes of Library Board Budget Session: January 17, 2026..... | 11-15 |
| 3. Approve Minutes of Library Board Budget Session: February 5, 2026 | 16-20 |
| 4. Approve Claims and Warrants of: | |
| A. Accounts 271and 272 (#659) | 21-23 |

Presentations

- | | |
|---------|-----|
| 1. | N/A |
|---------|-----|

Public Comment

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the (3) three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with the Library Board. Citizens must state their first, last name and address

DISCLAIMER: Audiovisual presentations are welcome. To insure adequate equipment needs, please contact Library Administration at least 5 days in advance of the meeting. The materials cannot be changed before the meeting.

Reports

- | | |
|---|-------|
| 1. Teen Space Statistics | 24 |
| 2. President's Report (V. President - Kat Dooley) | |
| A. Library Board Budget Session Agenda January 17, 2026..... | 25 |
| B. Library Board Budget Session Agenda February 5, 2026 | 26 |
| C. MLA: Remembering Randy Riley, State Librarian | 27-28 |
| D. Interim State Librarian, Michelle Bradley | 28 |
| E. ALA: Federal funding by Sam Helmick, President | 29 |
| F. MLA Annual Report 2025..... | 30 |
| G. TLN Annual Report 2025..... | 30 |

H. 2025-2026 Board Committee Assignments	31
3. Treasurer's Report (Brian Bartlett)	
A. 2025-2026 Library Fund Budget 271.....	32-35
B. 2025-2026 Contributed Fund Budget 272.....	36
C. Financial Report January 2026.....	37
D. Library Fund 271 Expenditure & Revenue Report as of January 31, 2025.....	38-41
E. Library Fund 272 Contributed Fund as of January 31, 2025.....	42
F. Balance Sheets for Funds 271 and 272 as of January 31, 2025.....	43-44
G. 10 Year Financial Projection for Account 271 with Millage Funding.....	45
H. Proposed Year End Budget for 25/26 for Accounts 271 and 272.....	46-50
I. Proposed 26/27 Budgets for Accounts 271 and 272.....	46-50
4. Director's Report (Julie Farkas)	51-56
A. Door Count Usage Statistics – (Jeff Smith)	57-58
B. Assistant Director of Building Operations Report (Maryann Zumuehlen)	59
C. Information Technology Report (Jeff Smith)	60-62
D. Facilities Report (Keith Perfect)	62-63
E. Assistant Director of Public Services Report (Lori Lowery)	63-64
F. Information Services Report (Emily Brush and Rae Manela)	65-69
G. Marketing and Community Promotion Report (Dana VanOast)	70
H. Support Services Report (Sarah Mominee).....	71-72
I. Library Usage Statistics.....	73-82
J. Friends of Novi Library –February 2026 E-Newsletter	83
K. City of Novi Historical Commission –	N/A

Public Comment – see language above to be recited

Committee Reports

1. Policy Committee: Review current public policies for the Library <u>Chair:</u> Burke, Bartlett and Gawaalapu, Staff Liaison – Julie Farkas)	
• Meeting held: No meeting held.....	N/A
2. HR Committee: Review HR Policies for the Library, Director Review & Goals <u>Chair:</u> Crawford, Dooley, Halvangis, Staff Liaisons – Julie Farkas and HR Specialist – Kristen Sullivan)	
• Meeting held: No meeting held;	N/A
• Update from Director Farkas	84
3. Building & Grounds Committee: <u>Chair:</u> Gawaalapu, Sturing, Halvangis (Staff Liaison – Julie Farkas)	
• Meeting held: 2/3 Re: Intercom System and Updates	84-89
4. Finance Committee: Financial plan based on building assessment review, Library endowment investigation <u>Chair:</u> Bartlett, Burke, Sturing; Staff Liaisons – Julie Farkas)	
• Meeting held: 1/12 and 1/22	100
5. Events/Marketing/Fundraising Committee: Outreach and fundraising opportunities <u>Chair:</u> Dooley, Burke; Staff Liaisons – Julie Farkas and Dana VanOast)	
• Meeting held: No meeting held.....	N/A
• Update from Director Farkas.....	100

6. **Strategic Planning Committee:**
(Chair: Bartlett, Crawford, Staff Liaison – Julie Farkas and Dana VanOast, Info Services)
 • Meeting held: No meeting held.....N/A
7. **Bylaw Committee (Ad-hoc): Review of Library Board Bylaws**
(Chair: Bartlett, Sturing (Staff Liaison – Julie Farkas)
 • Meeting held: No meeting heldN/A
8. **DEI: Diversity, Equity and Inclusion Committee**
(Chair: Halvangis, Dooley, Crawford, Halvangis (Staff Liaison – Julie Farkas)
 • Meeting held: No meeting heldN/A

Matters for Library Board Action

1. Approve 25/26 Year End Proposed Budgets for 271 and 272 46-50
2. Approve 26/27 Proposed Budgets for 271 and 272 46-50
3. Approve 26/27 Proposed Budgets for 271 and 272 with additional millage funding 46-50
4. Recommendation from Library Board Building & Grounds Committee: Approve a contract with SSD Cabling in the amount of \$5,589.65 for a new Intercom System..... 84-99

Communications

1.N/A

Closed Session

1. None

Adjournment

Supplemental Information

- Library Board Calendar 2026.....101
- Library Closings 2026102

2025 Future Events:

- 2/18/26: Novi Historical Commission Regular Meeting, 7pm, Novi Public Library
- **March is National Reading Month**
- 3/11/26: Friends of Novi Library Regular Meeting at 7pm, Novi Public Library
- 3/18/26: Novi Historical Commission Regular Meeting at 7pm, Novi Public Library
- 3/26/26: Library Board Regular Meeting at 7pm, City of Novi – Council Chambers (Officer Elections)
- 4/4 and 4/5: Library CLOSED
- 3/8/26: Friends of Novi Library Regular Meeting at 7pm, Novi Public Library
- 3/15/26: Novi Historical Commission Regular Meeting at 7pm, Novi Public Library
- 3/16/26: Library Board Regular Meeting at 7pm, Novi Public Library
- 4/19 – 4/25: National LIBRARY WEEK

Cultivate Learning. Inspire Creativity. Foster Inclusivity.

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<http://www.novilibrary.org>