



NOVI HISTORICAL COMMISSION

November Minutes
Wednesday, November 19, 2025
Novi Library Local History Room

CALL TO ORDER: 7:04 p.m.

ATTENDANCE: Kim Nice, Sharon Larson, Debbie Wrobel, Randy Van Wagnen, and Kathy Crawford

ABSENT: Kelly Kasper and Dan Pierce

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison) and Sue Grifor

APPROVAL OF AGENDA: APPROVED

APPROVAL OF OCTOBER MINUTES: APPROVED

NOVI HISTORICAL COMMISSION FINANCIAL SUMMARY REPORT - 2025/2026 Fiscal Year				
	BUDGET	EXPENDITURES Thru Oct 15, 2025		
Display Cabinet Exhibit	\$ 700.00	\$ (44.98)		
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ -		
Equipment/Supplies/Office/Upgrades/Repairs	\$ 3,000.00	\$ -		
Program/Speaker Fees	\$ 1,700.00	\$ (69.26)		
Storage Unit	\$ 2,750.00	\$ (2,220.00)		
Acquisition (Books/Materials/Subscriptions)	\$ 2,800.00	\$ -		
Conference/Continuing Education	\$ 1,300.00	\$ -		
Legal Fees	\$ 700.00	\$ -		
Special Project Items				
Betty Lang Internships		\$ -		
Oral Histories		\$ -		
City/Community Event		\$ (1,477.44)		
Four Corners Project		\$ (99.17)		
Photography		\$ -		
Special Projects Total	\$ 5,600.00	\$ (1,576.61)		
TOTAL:	\$ 19,350.00	\$ (3,910.85)	\$ 15,439.15	
Equitable Projects	Expenditures	Revenue Rec'd		
Villa Barr Book Sales YTD				
Wreaths Across Novi Project		\$ 700.00		

Treasurer's Report: APPROVED

LIBRARY LIAISON REPORT:

History Room Office Hours:

Monday, Nov. 17 (6-8 p.m.): Kelly Kasper

Monday, Dec. 1 (10 a.m. – 12:30 p.m.): Sharon Larson and Kim Nice

Monday, Dec. 15 (6-8 p.m.): Randy Van Wagnen and Kelly Kasper

Monday, Jan. 5 (10:30 a.m. – 12:30 p.m.): Debbie Wrobel and Kathy Crawford

Microfilm Reader Annual Maintenance and Replacement Contract: A discussion took place over the annual maintenance and replacement contract with Crowley for the new microfilm reader. should there be any issues or problems with the microfilm reader. The annual fee is \$1,760. A vote on the renewal of the contract/services subscription was approved.

ENGAGE: Novi Historical Commission office hours have been submitted to the Novi publication. There is an increase in programming next year around America's 250th anniversary.

Library Liaison Office Hours: Rae's office hours will shift in January. She will continue to be at the Commission's Wednesday meeting and work Tuesday evenings as well.

Library Intern: Next month's Novi Historical Commission monthly meeting will be held in the Library Board Room to allow Sarah, the Betsy Lang Historical Commission Intern. A chance to present her finished project.

Library Holiday Schedule: Rae mentioned the Novi Public Library would be closed for Thanksgiving, Christmas and New Year's.

Program Attendance: Attendance for all programs at the library have increased dramatically in 2025. The Commission's program on the Edmund Fitzgerald had 132 people attend.

DISCUSSION ITEMS:

2026/2027 Fiscal Year Budget: Kim Nice and Sharon Larson proposed a budget that was slightly more than last year given that speaker fees have increased and there could be other potential increases in expenses (i.e. storage unit, supplies, etc.). The budget was approved.

Four Corners Presentation: Kathy Crawford, Kim Nice, Sharon Larson and Debbie Wrobel will be presenting the history of Novi's Four Corners and Matt Moeren's General Store to the Fox Run Women's Group on Wednesday, Nov. 26 at 10 a.m.

Novi Public Library 65th Anniversary: The public library's 65th anniversary was a huge success. Commissioners were all in attendance and staffed the history room and a table at the event.

Friends of the Library Holiday Sale: Friends of the Novi Library are having a holiday sale and a big basket raffle on Dec. 6. Donations can be made prior to the sale.

Commissioner Re-Appointment: Kim Nice and Daniel Pierce are up for re-appointment. Kim plans on seeking re-appointment. Daniel has decided he will not seek re-appointment since he has been experiencing an increase in travel demands for his work.

ONGOING PROJECTS:

Villa Barr Book Sales: No new book sales.

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

NEXT MEETING: Wednesday, Dec. 17 2025 at 7 p.m. **in the Library Board Room.**

ADJOURN: 8:30 p.m.