2023-2024 Novi Public Library Annual Report

Cultivate **Learning**
Inspire **Creativity**
Foster **Inclusivity**

Our Highlights: June 2023 - July 2024

Highlight 1: Created Strategic Work Plan for 2024-2025

At the April 25, 2024 Library Board Meeting, Trustees approved a one-year Strategic Work Plan for 2024-2025. This plan details the ways the Novi Public Library will work towards its four strategic goals:

- Align Funding & Services
- Improve Internal Communications
- Adapt Resources, Services & Facilities
- Staff Investment & Retention

To view the details of this work plan, visit novilibrary.org.

Highlight 2: Launched New Online Calendar & Meeting Room Software

In April 2024, the Novi Public Library launched a new event calendar and meeting room software called Library Market. This new software allows patrons to register for programs and request a meeting room online.

This new software allows better flexibility for patrons when checking our meeting room availability when the Library is closed. The mobile-friendly software allows for easier registration for programs.

Highlight 3: Participated in DIA Inside | Out Program

In partnership with the City of Novi's Parks and Recreation Department, the Novi Public Library participated in the DIA Inside | Out Program from May 2024-October 2024. The Library received a beautiful reproduction of "The Piazza San Marco" by Canaletto, which was installed just outside the main entrance.

Along with the program, patrons were able to participate in a BINGO activity to explore other reproductions throughout the City.

Additional Highlights

- **Improved** building Wi-Fi with newer and faster technology in August 2023.
- **Displayed** a story walk at Pavilion Shore Park from September-October 2023.
- **Partnered** with City of Novi Parks and Recreation for a new Read and Recreation program, from September-October 2023.
- **Hosted** Emiko Jean, author of *Mika in Real Life*, for the 13th Annual Community Read in October 2023.
- **Completed** a disability audit of the building in November 2023.
- **Received** new electric vehicle charging stations in Library's parking lot in January 2024.
- **Replaced** the security cameras throughout the building in January 2024.
- **Installed** new shelving in the youth area for STEAM kits in February 2024.
- **Enhanced** youth play area with new toys, thanks to a generous donation from the Friends of Novi Library in February 2024.
- **Held** a successful Tiny Art Show in April 2024.
- **Welcomed** Novi Photography Club photo exhibit in April 2024.
- **Collaborated** with Dear Asian Youth Novi (DAYN) for annual API Heritage Festival in June 2024.
- **Celebrated** a with over 1,000 attendees of all ages during our 2024 Summer Reading Kick-Off Party in June 2024.
- **Upgraded** building paging system and remote printing option (Princh) for patrons in June 2024.

Our Year in Numbers

853,856 total checkouts 2% increase
676,938 physical **176,918** digital

3,947 new library cards issued

153,863 total items in our collection

390,728 visits to the Library

43,672 program participants 18% increase

8,751 Teen Space visits 114% increase

465 meeting room rentals 21% increase

2,723 Summer Reading participants 39% increase

1,636,773 library computer & wireless logins 192% increase

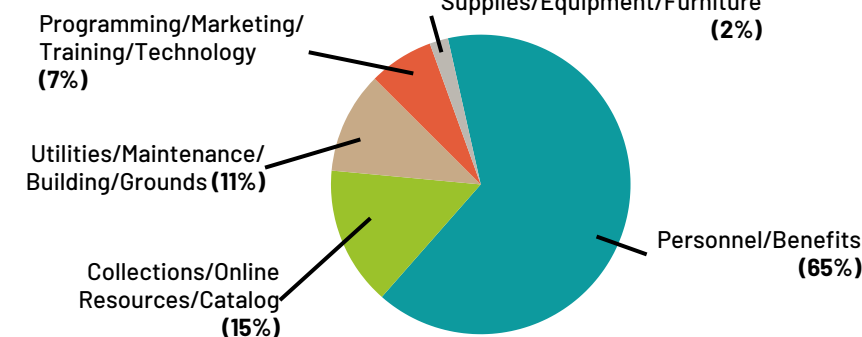**1,004** checkouts at Lakeshore Lending Library 32% increase

3,351 iCube Makerspace training sessions 26% increase

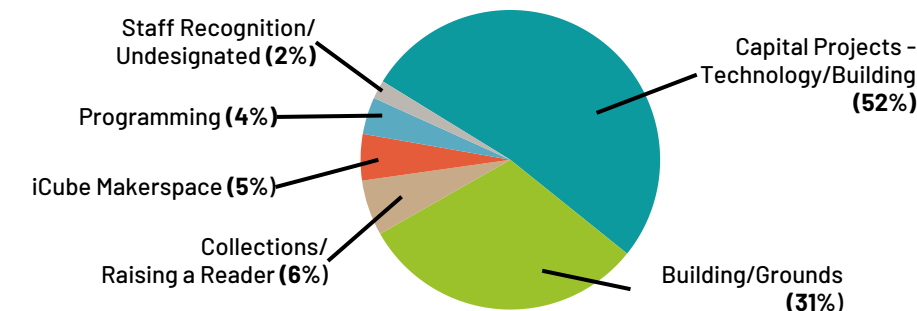## July 2023–June 2024 Financial Summary
(Audited: October 31, 2024)

271 – Library General Fund

Supplies/Equipment/Furniture **(2%)**
Programming/Marketing/Training/Technology **(7%)**
Utilities/Maintenance/Building/Grounds **(11%)**
Collections/Online Resources/Catalog **(15%)**
Personnel/Benefits **(65%)**

Personnel/Benefits (65%)	$2,448,748.97
Collections/Online Resources/Catalog (15%)	$586,817.53
Utilities/Maintenance/Building/Grounds (11%)	$417,071.57
Programming/Marketing/Training/Technology (7%)	$258,566.85
Supplies/Equipment/Furniture (2%)	$82,960.41
Total Revenues	**$3,827,332.74**
Total Expenditures	**$3,794,165.33**
Fund Balance in Reserve	**$2,596,669.43**

272 – Library Contributed Fund

Staff Recognition/Undesignated **(2%)**
Programming **(4%)**
iCube Makerspace **(5%)**
Collections/Raising a Reader **(6%)**
Capital Projects – Technology/Building **(52%)**
Building/Grounds **(31%)**

Capital Projects – Technology/Building (52%)	$111,045.89
Building/Grounds (31%)	$66,001.70
Collections/Raising a Reader (6%)	$12,266.16
iCube Makerspace (5%)	$9,856.18
Programming (4%)	$8,612.26
Staff Recognition/Undesignated (2%)	$3,542.10
Total Revenues	**$156,688.28**
Total Expenditures	**$211,324.29**
Fund Balance in Reserve	**$1,643,951.09**

Donations & Sponsorships

$29,298.79
Friends of Novi Library donations for Library programs, services and technology

$24,990.78
raised in program and event sponsorships, in-kind and general donations

$2,365.78
general donations 271 account, in-kind donations

$16,725.00
general donations 272 account

$5,900.00
raised in program and event sponsorship

Looking Forward to 2024–2025

- **Implementing** initial Strategic Planning Goals for 2024-2025.
- **Updating** Teen Area to allow for more seating/group studying while making the Young Adult Collection more accessible.
- **Welcoming** Michigan author, Kelsey Ronan, for 14th Annual Community Reads event.
- **Hosting** a Diversity, Equity & Inclusion Human Library® Event.
- **Upgrading** Library technology such as printing and scanning.
- **Preparing** plans and financial needs for a future bond initiative.
- **Improving** internal communication and organizational work culture.

To view our full digital Annual Report, visit novilibrary.org/annualreport.

SCAN ME

11/25/24