



NOVI HISTORICAL COMMISSION

FEBRUARY Minutes

Wednesday, February 21, 2024

Novi Library Local History

CALL TO ORDER: 7:03 p.m.

ATTENDANCE: Kim Nice, Sharon Larson, Kathy Crawford, Dan Pierce, Debbie Wrobel, Kelly Kasper and Randy Van Wagnen

ABSENT: None

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison), Sue Grifor, David Galloway

APPROVAL OF AGENDA: APPROVED

APPROVAL OF JANUARY MINUTES w/ Amendments: APPROVED

NOVI HISTORICAL COMMISSION
FINANCIAL SUMMARY REPORT - 2023/2024 Fiscal Year

	BUDGET	EXPENDITURES Thru Feb 21, 2024	
Display Cabinet Exhibit	\$ 500.00	\$	(46.67)
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$	-
Equipment/Supplies/Office/Upgrades/Repairs	\$ 9,000.00	\$	(34.55)
Program/Speaker Fees	\$ 1,200.00	\$	(300.00)
Storage Unit	\$ 2,900.00	\$	(2,652.00)
Acquisition (Books/Materials)	\$ 1,500.00	\$	(1,200.00)
Conference/Continuing Education	\$ 1,200.00	\$	(50.00)
Legal Fees	\$ 500.00	\$	-
Special Projects Examples: Villa Barr, Photography, Veterans Sign, Oral Histories, City/Community Events, MotorCities Markers, Omeka Intern	\$ 4,000.00	\$	(12,648.79)
TOTAL:	\$ 21,700.00	\$	(16,932.01)
		\$	4,767.99
Equitable Projects	<u>Expenditures</u>	<u>Revenue Rec'd</u>	
Villa Barr Book Sales YTD		\$	-
Wreaths Across Novi Project-2023	\$ 2,281.10	\$	3,100.00

Treasurer's Report: APPROVED

LIBRARY LIAISON REPORT:

History Room Office Hours:

Mon. Mar. 4 (12 – 2p.m.): Debbie Wrobel & Kathy Crawford

Mon. Mar. 18 (6 – 8p.m.): Dan Pierce & Kim Nice

Mon., April 1 (12 – 2 p.m.): Debbie Wrobel & Sharon Larson

Mon., April 15 (6 – 8 p.m.): Kelly Kasper & Randy Van Wagnen

Micro-film Scanner: Rae and some of the Historical Commission members participated in demonstrations of new micro-film scanners by Crowley Digitization and Smith Imaging. The total cost for the Crowley machine is \$13,715. The Smith Imaging scanner was \$10,365 but doesn't include the monitor. Rae will get the all-in pricing for the Smith Imaging scanner and the Commission will then vote on it.

Presentation Support: Teen volunteers are available to help with presentation support. If interested work with Rae. The teen support can be provided after school for two hours. If more time is needed, work with Rae on scheduling additional support.

Intern Presentation: Amie Fuentes – a Library intern – provided an update on her work to create descriptive metadata for the Knapp and Novi Cemeteries on the Historical Commission’s Omeka site. The metadata was a very detailed description of the tombstone, what is written on it and the condition it is in.

DISCUSSION ITEMS:

Historical Commission Appointments: The City of Novi approved the appointments of Kelly Kasper and Randy Van Wagnen at the Monday, Jan. 22 City Council meeting.

Upcoming Historical Programs:

- Thursday, March 21, 2024 – Women of Michigan’s Capitol
- Thursday, April 18, 2024 – History of Detroit Coney Island
- Thursday, May 16, 2024 – Survivors, Victims & Legacies

Betty Lang Recognition and Plaque: The plaque is around \$170 and comes with 12 bars to be engraved. The name of the recognition will be “The Betty Lang Internship Award.” The plaque will also include the Novi Historical Commission logo. It could take up to two to four weeks to get the plaque done.

Michigan in Perspectives Conference: The annual conference is taking place at Oakland University from March 22 – 24. Commissioners are encouraged to attend and provide a synopsis of any speaker presentations.

City Superhero Showcase: Formerly known as Springapalooza, the event – for families – will take place on Thursday, June 6. The event showcases all the different departments within the city. The City is asking for the Commission to provide ideas and themes to be submitted. Kelly Kasper and Randy Van Wagnen will work on ideas and share ideas at the next meeting.

Locked in the Library: Novi Meadows is hosting an event for students at the Novi Public Library on March 1 from 6:30 – 8:30 p.m. Students will come to the Local History Room with a question they need to get answered. Kim Nice and Debbie Wrobel will participate from the Historical Commission.

Cemetery Sign Correction: Kathy Crawford met with City of Novi’s Jeff Muck and he is investigating possible solutions within the City of Novi that offer alternatives to re-doing the sign. Kathy will provide an update at the March meeting.

ONGOING PROJECTS:

Tombstone Images: Kim Nice is going to meet with the Novi Photography Club in March about re-taking images of the tombstones in Novi Road Cemetery. An update will be provided at the March meeting.

Program/Speaker Series 2024/2025: Following the Michigan Perspectives Conference the Commission will begin compiling possible speakers to be part of the 2024/2025 speaker series.

Miniature Project: Randy Van Wagnen reported that the project is going well and advancing. Randy showed a small scale of the general store. The students are running some test prints and will provide another update at the March meeting.

NEW BUSINESS: NONE

PUBLIC COMMENT: Guest David Galloway has worked on identifying cemeteries in Kentucky. He attended to learn more about what the Historical Commission does and what is discussed during the meetings.

NEXT MEETING: Wednesday, March 20 at 7 p.m.

ADJOURN: 8:48 p.m.