



# NOVI HISTORICAL COMMISSION

## October Minutes

Wednesday, October 15, 2025

Novi Library Local History Room

**CALL TO ORDER:** 7:04 p.m.

**ATTENDANCE:** Kim Nice, Sharon Larson, Kelly Kasper, Randy Van Wagnen and Dan Pierce

**ABSENT:** Debbie Wrobel and Kathy Crawford

**INTRODUCTION OF GUESTS:** Rae Manela (Library Liaison)

**APPROVAL OF AGENDA:** APPROVED

**APPROVAL OF SEPTEMBER MINUTES:** APPROVED

NOVI HISTORICAL COMMISSION FINANCIAL SUMMARY REPORT - 2025/2026 Fiscal Year				
	BUDGET	EXPENDITURES Thru Oct 15, 2025		
Display Cabinet Exhibit	\$ 700.00	\$ (44.98)		
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ -		
Equipment/Supplies/Office/Upgrades/Repairs	\$ 3,000.00	\$ -		
Program/Speaker Fees	\$ 1,700.00	\$ (69.26)		
Storage Unit	\$ 2,750.00	\$ (2,220.00)		
Acquisition (Books/Materials/Subscriptions)	\$ 2,800.00	\$ -		
Conference/Continuing Education	\$ 1,300.00	\$ -		
Legal Fees	\$ 700.00	\$ -		
Special Project Items				
Betty Lang Internships		\$ -		
Oral Histories		\$ -		
City/Community Event		\$ (1,477.44)		
Four Corners Project		\$ (99.17)		
Photography		\$ -		
Special Projects Total	\$ 5,500.00	\$ (1,576.61)		
<b>TOTAL:</b>	<b>\$ 19,350.00</b>	<b>\$ (3,910.85)</b>		<b>\$ 15,439.15</b>
Equitable Projects	Expenditures	Revenue Rec'd		
Villa Barr Book Sales YTD				
Wreaths Across Novi Project		\$ 700.00		

**Treasurer's Report:** APPROVED – The only expenses for last month were around community events including Pumpkinfest and the sponsorship of the Library Board Sharkey concert.

## LIBRARY LIAISON REPORT:

### History Room Office Hours:

**Monday, Oct. 20 (6-8 p.m.):** Kim Nice and Kelly Kasper

**Monday, Nov. 3 (10:30 a.m. – 12:30 p.m.):** Kim Nice

**Monday, Nov. 17 (6-8 p.m.):** Kelly Kasper

**Monday, Dec. 1 (10 a.m. – 12:30 p.m.):** Sharon Larson and Kim Nice

**Monday, Dec. 15 (6-8 p.m.):** Randy Van Wagnen and Kelly Kasper

**Microfilm Reader Annual Maintenance and Replacement Contract:** The annual maintenance and replacement contract should there be any issues or problems with the microfilm reader. The annual fee is \$1,760. A vote on the renewal of the contract was set for the November Historical Commission Meeting.

**Document Donation Day:** The next document donation day is set for October 18 at the Novi Public Library.

**Library Liaison 2026-2027 FY Budget Request:** Rae submitted a \$8,860 library liaison budget request for the 2026-2027 fiscal year. The budget would cover costs associated with new equipment, books for archival materials, the Fall and Winter/Spring interns, the Omeka subscription, and the Crowley Maintenance Plan annual renewal.

## **DISCUSSION ITEMS:**

**2026/2027 Fiscal Year Budget:** The Commission reviewed a proposed plan for the 2026/2027 fiscal year budget. The Commission will vote on the budget at its November meeting.

**Library Storage Clean-Up:** Kim and Rae will plan another date to clean and organize the “bowling alley.”

**Northville Genealogy Society:** The Northville Genealogy Society will be using the Novi Public Library display case from Dec. 8, 2025, through Jan. 3, 2026. The Society will have a display that highlights genealogy with America’s 250<sup>th</sup> anniversary. After it is done in Novi, the display will move to the Northville Library.

**Pumpkinfest at Toll Gate:** Pumpkinfest took place on Oct. 4 from 11 a.m. - 5 p.m. The Historical Commission had a display focusing on the Novi Special Race Car. Kim and Debbie staffed the event.

**Wreaths Across Novi:** The annual Wreaths Across Novi will take place at 1 p.m. on Saturday, Nov. 8. Kim and Kelly are working on the final steps of planning. A local girl scout group will help with wreaths and the VFW will play taps. The Commission is also seeking corporate sponsors.

**Novi Public Library 65<sup>th</sup> Anniversary Event:** The Library’s 65<sup>th</sup> Anniversary event will take place Sunday, Oct. 26 from 1-5 p.m. The Commission will have a table, and the Local History Room will be open starting at 1:45 p.m. A final meeting was held on Tuesday, Oct. 14

**Speaker’s Series:** Flyers are being developed for the upcoming programs. Flyer due dates: Dec 2025 for JAN-MAY Programs, verbiage from Kim by mid-October.

## **ONGOING PROJECTS:**

**Villa Barr Book Sales:** No new book sales.

**NEW BUSINESS:** NONE

**PUBLIC COMMENT:** NONE

**NEXT MEETING:** November 19, 2025 at 7 p.m.

**ADJOURN:** 8:31 p.m.