



NOVI HISTORICAL COMMISSION

JANUARY Minutes
Wednesday, January 17, 2024
Novi Library Local History

CALL TO ORDER: 7 p.m.

ATTENDANCE: Kim Nice, Sharon Larson, Kathy Crawford, Dan Pierce and Debbie Wrobel

ABSENT: None

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison), Kelly Kasper, Sue Grifor and Randy Van Wagnen

APPROVAL OF AGENDA: APPROVED

APPROVAL OF DECEMBER MINUTES: APPROVED

NOVI HISTORICAL COMMISSION
 FINANCIAL SUMMARY REPORT - 2023/2024 Fiscal Year

	BUDGET	EXPENDITURES	
		Through January 17, 2024	
Display Cabinet Exhibit	\$ 500	\$ (46.67)	
Marketing/Brochures/Engage/Name Badges	\$ 900	\$ -	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 9,000	\$ (34.55)	
Program/Speaker Fees	\$ 1,200	\$ (300.00)	
Storage Unit	\$ 2,900	\$ (2,652.00)	
Acquisition (Books/Materials)	\$ 1,500	\$ (1,200.00)	
Conference/Continuing Education	\$ 1,200	\$ (50.00)	
Legal Fees	\$ 500	\$ -	
Special Projects Examples: Villa Barr, Photography, Veterans Sign, Oral Histories, City/Community Events, Motor City Marker)	\$ 4,000	\$ (10,148.79)	
Total:	\$ 21,700	\$ (14,432.01)	\$ 7,268
Equitable Projects	Expenditures	Revenue Received	
Villa Barr Book Sales YTD		\$0.00 YTD	
Wreaths Across Novi Project (* waiting for banner invoice)		\$ 3,100.00	\$ 897.38 * carryover funds

Treasurer's Report: APPROVED

LIBRARY LIAISON REPORT:

History Room Office Hours:

Mon. Feb. 5 (12-2pm): Sharon Larson & Kim Nice

Mon. Feb. 19 (6-8pm): Kelly Kasper & Kim Nice

Mon. Mar. 4 (12-2pm): Debbie Wrobel & Kathy Crawford

Mon. Mar. 18 (6-8pm): Dan Pierce & Kim Nice

If the Commission would like to change any dates and times for office hours, the decision needs to be made by August as the information is published in September.

Document Donation Day: The next Document Donation Day will take place Saturday, May 18 at the Library from 1-3 p.m. The Commission is considering ways to help promote it outside of *Engage Magazine*.

Micro-film Scanner: Rae received three bids for a new history room scanners. Crowley Digitization is providing a demo in the History Room on Thursday, Jan. 17. Rae will also meet with the other two companies about their bid/products and set up any demos.

Betty Lang Recognition and Plaque: Rae presented a proposal for a \$1,500 a semester internship honoring Betty Lang to a Wayne State University student that is studying Library, History or Museum Studies. The stipend for the internship would be \$1,500 for the entire semester at 8 hours a week for 16 weeks. In addition to the internship, the students name will be added to a plaque honoring Betty Lang and the recipients of the Betty Lang Internship.

Michigan in Perspectives Conference: The annual conference is taking place at Oakland University from March 22 – 24. Commissioners are encouraged to attend and provide a synopsis of any speaker presentations.

DISCUSSION ITEMS:

Historical Commission Appointments: The City of Novi Clerk's office didn't realize there were multiple spots open for the Historical Commission. As a result, Kelly Kasper and Randy Van Wagnen were not officially appointed by City Council. The nominees will be voted on at the Monday, Jan. 22 City Council meeting.

Commission Elections: Commissioners voted on new officers for the 2024 year. The votes for all positions were unanimous. Officers for the Commission in 2024 will be:

- Chair: Kim Nice
- Vice Chair: Kathy Crawford
- Secretary: Dan Pierce
- Treasurer: Sharon Larson

Upcoming Historical Programs:

- Thursday, March 21, 2024 – Women of Michigan's Capitol
- Thursday, April 18, 2024 – History of Detroit Coney Island
- Thursday, May 16, 2024 – Survivors, Victims & Legacies

Program Development: Kim Nice, Sharon Larson and Debbie Wrobel will serve as program development planners for the Historical Commission speaker series. The three will plan to meet to discuss next steps and consider possible speakers.

ONGOING PROJECTS:

Tombstone Images: Kim Nice is looking into seeing if the Novi Photography Club would re-take images of the tombstones in Novi Road Cemetery. An update will be provided at the February meeting.

Motor City Markers Brochure: The brochures have come in and are now available in the History Room and the library.

Miniature Project: The Washtenaw Community College class will start sharing examples next meeting for review.

Cemetery Sign Correction: Kathy Crawford will explore possible options for correcting the misspelled name on the sign. A complete replacement would be \$4,400.

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

NEXT MEETING: Wednesday, Feb. 21 at 7 p.m.

ADJOURN: 8:38 p.m.